

MINUTES
STATE ADVISORY COUNCIL ON LIBRARIES
AUGUST 20, 2004

The State Advisory Council on Libraries convened in a regularly scheduled meeting at the Kentucky Department for Libraries and Archives, on August 20, 2004 with Chair, Stu Tobin presiding.

Present were:

Council
Dr. Stu Tobin
Arne Almquist
Linda Begley
Karl Benson
Marie Gamble
William Hansen
Kimberly Hartz
Betty Holmes
Carolyn Ingram
Chrysanthia Seals
Virginia Snell
Janet Stith
Bill Wilson
Jackie White
Janice Wren

KDLA
Jim Nelson
Richard Belding
Charlene Davis
Judith Gibbons
Lori Harlan
Christie Robinson

Education Cabinet
Thelma Whiteside

WELCOME AND INTRODUCTIONS

Chair Stu Tobin called the meeting to order and welcomed everyone. Introductions were made to new Council members: Linda Begley, Kimberly Hartz, Betty Holmes, Janet Stith, and Janice Wren. We welcome our newest members to the Council and look forward to working with them.

APPROVAL OF MAY 14, 2004 MEETING MINUTES

No changes were made to the May 14, 2004 meeting minutes of the State Advisory Council on Libraries; minutes were approved as distributed.

EDUCATION CABINET UPDATE

Thelma Whiteside, representing Secretary Fox at this meeting, advised the Council that Governor Fletcher will be hosting a reception on Friday, August 27th with Secretary Fox and Education Cabinet Agency Heads to review the goals and initiatives that have been set for the Education Cabinet. Jim Nelson will be attending that meeting for KDLA.

Thelma also advised the Council that at this time we are still operating without a budget and are operating under the Governor's Continuation Plan.

KLA REPORT

Carol Nutter, KLA President was unable to attend the meeting, but she did submit a KLA report to the Council.

Ms. Nutter reported that the main focus of KLA's summer activity has been on the preparation of the annual conference to be held at the Galt House in Louisville, September 15-18. This year's focus is entitled "One Profession, One Purpose, One Promise" and you can find more information about the conference at www.kylibasn.org.

During the KLA Conference the awards luncheon will be held on Thursday, September 16th and the following awards will be presented: Outstanding Academic Librarian Award, Outstanding Special Librarian Award, Outstanding Public Librarian Award, the William H. Natcher Award, the Lifetime Achievement Award, the Intellectual Freedom Award, and the *Kentucky Libraries* Award for best journal article.

New officers will also be presented and elected at the Fall Conference. Linda Kompanik, Director of the Logan County Public Library, will become the new KLA President. New officers and Board members will begin their terms at the end of the Fall Conference.

KLA is also restructuring some of the committees. The creation of the Recruitment, Mentoring, & Diversity Committee, will focus on initiatives to improve recruitment to the librarian profession with emphasis on recruitment of minorities. This committee will also incorporate the activities previously carried out by the *ad hoc* Mentoring Committee.

KLA also tried to advocate for continued funding for KYVL with several key legislators.

KDLA OVERVIEW AND OUTLOOK

The Council received a copy of a handout that was created for the Education Cabinet that captures some basic information about KDLA entitled *Agency At A Glance*. This document was compiled as a request from the Education Cabinet, and was formatted in the template that was given by the Education Cabinet.

Jim Nelson briefly reviewed the document with Council members and explained some of our responsibilities and programs that we use to assure equitable access to high quality library and information resources and services and helping public agencies ensure that adequate documentation of government programs is created, efficiently maintained, and made readily accessible.

GOVERNOR'S GOALS FOR THE EDUCATION CABINET & THE KDLA RESPONSE

A copy of Governor Fletcher's Goals for the Education Cabinet was distributed to Council members that included listed activities and initiatives that KDLA supports under each of the Governor's Education Goals. This document was compiled at the request of the Education Cabinet. After a review of the document by Council members, a suggestion was made to include a bullet item under the "Narrow the achievement gap for minority and disabled Kentuckian's Goal" that includes information about the Diversity Committee and KDLA's Scholarship fund as a recruitment effort under this particular goal.

A suggestion was also made to include a bullet item that states how the Gates Library Foundation Grant funded numerous internet stations in rural public libraries under the Goal, "Continued national prominence in the area of educational technology, including the use of applied technology to ensure students and teachers have access to world class learning materials."

AREAS FOR POSSIBLE LSTA EXPANSION

Jim Nelson discussed that in our '05 federal LSTA funds we may be receiving approximately \$221,000 in additional funds due to the increase of base grant levels being increased across all states. Jim explained to the Council that if this additional funding does come through, we need to be prepared on how we might best be able to use that additional funding. Jim requested that the directors at KDLA present one or two project ideas on how they could best use the additional funding to the Advisory Council for discussion, suggestions, and feedback.

Field Services Division:

Judith Gibbons, Director of Field Services Division, presented two recommendations for projects in her division that would greatly increase customer service. The first recommendation would be to purchase recording equipment to enable the Kentucky Talking Book Library the ability to record at high quality digital standards implemented by the National Library Services. Currently, the Kentucky Talking Book Library is recording on open reel tapes and cassettes from equipment that was purchased 21 years ago, and the quality of these recordings is not currently meeting their standards. Judith estimated this project could be accomplished with approximately \$25,000.

The second recommendation would involve developing a Master Continuing Education Plan for the needs and services of the 21st century library staff and trustees. This plan would include an analysis of current and future needs of individuals striving to provide the highest quality library and information services to the Commonwealth. This project would take into consideration the statutory authority and mission of the Kentucky State Board for the Certification of Librarians; the emerging diversity of the people of Kentucky; the varied levels of professional development needs; and the aging public library workforce in the Commonwealth. Judith estimated this project could be accomplished with approximately \$25,000 or less.

State Library Services Division:

Charlene Davis, Director of State Library Services Division, recommended two possible projects that are in great demand across the Commonwealth. The first recommendation would be to award several grants to local public libraries for the purchase of data projectors with appropriate peripheral equipment. As Charlene explained more and more libraries are expressing the need to show videos and DVD's to large audiences, and community organizations and businesses need this equipment for use in presentations and for training opportunities. This request comes from a direct need expressed in the KDLA Librarian Training Needs Survey done in June 2004. Charlene reported that she would like to be able to award between 8 to 10 grants for this equipment.

The second recommendation made by Charlene Davis involves increasing the funding levels of KYVL for wider database access. Currently, 43 databases are provided on a statewide basis to all citizens at their libraries and through their libraries to their desktops at home. The KYVL Collections Work Group which is chaired by KDLA Staff conducts periodic quantitative and qualitative assessments, makes recommendations for changes, and works through the procurement process to acquire databases which meet the expressed needs of the citizens. A new assessment period is about to begin for the culmination of databases for the FY '04/05 deployment. One of the databases that has been requested the most is newspapers and this will be taken into consideration when negotiations are made for new contracts.

Public Records Division

Richard Belding, State Archivist & Director of Public Records, presented a recommendation for a planning grant to assess appropriate archival collections for digitization. Richard reported that patrons are continually asking when the department will be able to offer some of our archival holdings online. Richard stated that making some of our unique archival holdings available through digitization would greatly benefit teachers, students, and other people who have an interest in American history. One of the first steps in the project would be to develop a planning grant to secure a consultant to do an initial in depth assessment of archival collections suitable for digitization, either in whole or in part. Some of the collections that are being considered include the following:

- Records of the Works Projects Administration in Kentucky (1933-1942), with particular reference to photographic resources, records of the Writers' Project, records of the project files of the American Guide Series (for Kentucky), and the Our Lives series.
- Records of the Department of Public Information, which consist of official photographic documentation of Kentucky events during the period from the late 1940s through the early 1960s.
- Selected records of the papers of Kentucky governors, for the period 1792 through 1865.

Each of these project recommendations will be carefully reviewed and considered if additional funding does become available. The Council will then have an opportunity to discuss and further review which projects they might want to be considered for possible LSTA funding.

ANNOUNCEMENTS

- Stu Tobin distributed a memo from Jill LeMaster, the Executive Director for the Executive Branch Ethics Commission, to all Council members and advised that we may need to discuss this memo at our next meeting in November. The memo contains information about board members ethical behavior as public servants of the Commonwealth.
- Jim Nelson invited Council members to attend the 35th Anniversary Reception for the Kentucky Talking Book Library on Tuesday, September 14th from 1:00 to 5:00 p.m. here at the department.
- Jim Nelson distributed a copy of the *Kentucky Library News Digest* that is compiled by our FIVCO/Big Sandy Regional Librarian Jimmie Epling. This newsletter has miscellaneous stories or reports that in some way relate to libraries. We will include Advisory Council members in our e-mail distribution list, so that they can start receiving a copy of this newsletter.
- Arne Almquist, Library Director at W. Frank Stealy Library at Northern Kentucky University, informed the Council about an upcoming conference on September 30th – October 1st, entitled "Breaking Down Barriers," which is being sponsored by the State-Assisted Academic Library Council of Kentucky (SAALCK), Connected Learning in Kentucky (CliK), and the Kentucky Higher Education Computing Conference (KHECC). The Conference will be hosted at Northern Kentucky University's Metropolitan Education and Training Services Center in Erlanger. Librarians have been invited to participate in this event which goal is to showcase some of the more innovative uses of technology in higher education throughout the Commonwealth. For more information about the Conference you can go to: <http://khecc.nku.edu>.

- This year's Kentucky Book Fair will be held on Saturday, November 13th at the Frankfort Civic Center.
- Council members also received the latest issue of *for the Record*, which is a quarterly newsletter published by the Friends of Kentucky Public Archives, Inc.

NEXT MEETING

The next meeting of the State Advisory Council on Libraries will be on Friday, November 19th at 1:30 p.m. in the KDLA Board Room.